

Guidelines on European Law Institute (ELI) Hubs

(1) Purpose

- (a) Hubs are of fundamental importance to the ELI's success. They are an important means through which jurists of all backgrounds can come together and share their insights. They are a laboratory for ideas and future ELI projects.
- (b) Hubs are also a practical means through which ELI members can meet closer to home, communicate in their native language, discuss current or future ELI projects, and bring the ELI closer to practitioners.
- (c) Finally, Hubs serve as a two-way communication channel between the ELI and its members, as a means to generate exposure for the ELI and its work, to recruit new members, to attract funding for the ELI, and to suggest new project ideas.

(2) General principles and organisation

- (a) All Hubs must adhere to the ELI's basic principles as enshrined in Article 2 of the Statute and shall only be established following the ELI Executive Committee's approval. The ELI reserves the right to withdraw such approval.
- (b) Hubs should encourage a broad range of individuals and institutions who could become ELI members to attend and take part in their events. Hub membership is however reserved to ELI members.
- (c) Hubs should have a managing board. This could either be formal or informal, but in any event should in so far as possible mirror the legal diversity inherent to the ELI. Hubs may, but are not required to have legal personality. At the least they should have a contact person and an e-mail address.
- (d) Hubs may be formed on a geographical or subject-specific basis. They may also be formed on a professional basis, as long as the membership of such Hubs is open to ELI members from other professional backgrounds.

(3) Launch events and activities

- (a) Hub launch events shall be organised in close cooperation with the ELI Secretariat and shall feature informative presentations on the ELI and its activities.
- (b) To help ensure that ELI is a truly multi-jurisdictional organisation Hubs are encouraged, in close co-operation with the ELI Executive Committee and ELI Secretariat, to host the ELI's General Assembly and Projects Conference. Hubs that wish to do so should register their interest with the ELI Secretariat at the earliest opportunity.

- (c) Any Hub events or activities shall be complementary to, and never compete with, the ELI's activities.
- (d) Launch events and other Hub activities should bring together both members and potential ELI members.

(4) Funding

- (a) Hubs and Hub events shall be financially self-supporting. It is one of the purposes of Hubs to attract funding for the ELI.
- (b) Events may be sponsored or hosted by local institutions, such as law firms or faculties of law.
- (c) The ELI is entitled to receive and administer funds donated to a Hub for a specific purpose, if the lack of legal personality or national provisions prevent the Hub from doing so.

(5) Use of the ELI logo

- (a) The ELI logo may be used by Hubs for activities which are directly linked with existing ELI activities, e.g. presentations of the ELI in general or of current or completed ELI projects, or with activities compatible with ELI's aims. Such use is subject to the ELI Executive Committee's express prior approval.
- (b) Any communication on Hub-related activities must clearly differentiate those activities from the activities of the ELI itself.
- (c) ELI promotional material can be provided by the ELI Secretariat given timely notice.

(6) Communication with the ELI Secretariat

- (a) Hub events shall be organised in coordination with the ELI Secretariat, which will, amongst other things, provide support on the implementation of these guidelines and assist in the management of membership data.
- (b) There should be frequent communication between Hubs and the ELI Secretariat in order to ensure that the former are properly integrated into the ELI. As such, Hubs shall provide the ELI Secretariat with regular reports concerning their activities.
- (c) Any feedback given by participants at Hub events should be communicated to the ELI Secretariat allowing, where appropriate, the ELI Executive Committee to respond.